



# Buddina State School

Honour. Honesty. Pride.

	<b>Belonging</b> Build strong relationships with students, parents and community so everyone can feel successful	<b>Engagement</b> Develop safe and supportive learning environments where students are engaged	<b>Learning</b> Implementation of the Australian Curriculum through the use of evidence-based strategies
<b>Whole School Targets</b>	<ul style="list-style-type: none"> <li>✓ 95% SOS</li> <li>✓ 95% wellbeing survey (link to general capabilities)</li> </ul>	<ul style="list-style-type: none"> <li>✓ 93% Attendance</li> <li>✓ &lt; 3 Major incidents per week</li> </ul>	<ul style="list-style-type: none"> <li>✓ 98% A-C English</li> <li>✓ 65% A/B English</li> <li>✓ 100% NMS</li> <li>✓ 50% Upper 2 bands</li> </ul>
<b>Observable Behaviours</b>			
<b>Leadership</b>	<ul style="list-style-type: none"> <li>Know the wants and needs of the community</li> <li>Self-reflection and emotional intelligence</li> <li>Understand your staff as a learner</li> </ul>	<ul style="list-style-type: none"> <li>Know the school data and be able to disaggregate the data</li> <li>Collaboration skills where perspectives and assumptions are shared</li> <li>Commitment to valid data and informed shares</li> </ul>	<ul style="list-style-type: none"> <li>Active listening to staff</li> <li>Coaching - questioning and active listening</li> <li>Feedback - giving and receiving</li> </ul>
<b>Staff</b>	<ul style="list-style-type: none"> <li>Staff collaboration (share and value practices)</li> <li>Change Engagement (reflexion of implemented strategies, NQFV, evaluation to classrooms, Co-plan, co-teach)</li> </ul>	<ul style="list-style-type: none"> <li>Make adjustments for student learning and engagement (NCCO, ISA)</li> </ul>	<ul style="list-style-type: none"> <li>Know the Australian Curriculum standards</li> <li>Implement evidence-based strategies linked to the needs of their students</li> <li>Feedback - giving and receiving</li> </ul>
<b>Students</b>	<ul style="list-style-type: none"> <li>Know strategies for self-regulation and ask for help</li> <li>Identify friendship groups</li> </ul>	<ul style="list-style-type: none"> <li>Know and understand school expectations and processes</li> <li>Know how and where to go for help/support</li> </ul>	<ul style="list-style-type: none"> <li>Know what they are learning and why</li> <li>Articulate how they are going with their learning and their learning goal</li> <li>Feedback - giving and receiving</li> </ul>

## Parent Rep Meeting – 3 August 2023

### Goals

1. Listen to community feedback and submit agenda items for discussion
2. Communicate actions from the meeting to key stakeholders

Meeting:	Parent Representative Meeting	Meeting No for 2023:	4
Date:	Thursday 3 August	Time:	8.45am
Chairperson:	Sharna		
In Attendance:	Sam T, Sharna C, Brooke S, Jen W, Kate H, Eli H, Gill V, Russell, Jaz W, Tatum L, Josh G, Dani S		
Apologies:	Ines W, Kate N, Amy L, Alinta C		
Minutes:	Brooke S		

Agenda Item/Topic	Discussion/Outcomes	Action Officer	Due Date
Welcome and apologies	Allocation of Positions for the meeting (Chair, time keeper, minute taker, moderator)	Russell	
Confirmation of Minutes from previous meeting	N/A – confirmed sent out to school		
Business arising from the Minutes	N/A		
Affirmations	<ul style="list-style-type: none"> <li>Transition for Alisha McKinnon in 4D was handled really well. Mrs Notley doing a great job.</li> <li>Slime Run was lots of fun and very well done. Teachers' contribution was amazing.</li> <li>Cookie fundraiser was good but ran out of biscuits (acknowledged hard to know how many cookies to buy)</li> </ul>		
Student Leader Update	<ul style="list-style-type: none"> <li>Student council wellness wishlist funky sock day and raising money for sick kids in hospital, thinking about what student council can leave something behind</li> <li>Preps are learning rhyming, weather special places, emotions, Ginger factory excursion</li> <li>Year 1's reading an indigenous story, learning weather and clouds, capacity and length</li> <li>Year 2's life cycles, info reports, number representation and multiplication</li> <li>Year 3 landmarks in geography, Charlotte's web – predicting what will happen, learning about odds and events</li> <li>Year 4 English learning how to train your dragon, fractions and force and CO2 cars and racing them on 4<sup>th</sup>, to 6<sup>th</sup> Sep</li> <li>Year 5 poetry, light and gold rush</li> <li>Year 6 doing English and advertisements maths and fractions decimals and percentages</li> <li>Athletics day coming up on 8<sup>th</sup> of Aug</li> <li>Book week is 21<sup>st</sup> of Aug, book parade 25 Aug 9am.</li> </ul>		
P&C	<ul style="list-style-type: none"> <li>Volunteers needed at the Tuckshop – we will have specific times outlined so parents can offer 20 minutes or 1 hour if they have limited availability. If anyone's grandparents can assist. Tuckshop helpers chat group set up.</li> <li>Golf Day – 11 August – fully funded so every dollar is coming back to the school.</li> <li>Birthday buckets – book the day before \$15, two a day limit – available to purchase on Flexishools</li> <li>Slime Fundraiser raised around \$25,000 - 60% comes back to the school. If parents want to be involved in next year, we could set up a working group. Any feedback on the Slime Run please email to P&amp;C to collate anonymously as feedback report.</li> <li>P&amp;C Members – grow participation – ideas? Form to sign up is available on school website</li> <li>Mullins IT Supporting the school – Chris from Mullins IT is donating \$700 to camera and voice swivel device to make P&amp;C meetings more online.</li> <li>Social media strategy – any feedback welcome but have had three members exclusively working on this.</li> <li>New A3 display will go up near the Tuckshop – Current Events advertised.</li> <li>P&amp;C are not organising year 6 graduation – P&amp;C have given a financial contribution</li> <li>Next P&amp;C General Meeting Wednesday 16 August @ 6pm – all welcome you don't have to be a member</li> </ul> <p><b>Action items:</b></p> <ol style="list-style-type: none"> <li>1. All parent reps to communicate to parents more broadly if anyone has any constructive feedback on Slime Run email Eli</li> </ol>	All	

Agenda Item/Topic	Discussion/Outcomes	Action Officer	Due Date
	<ul style="list-style-type: none"> <li>2. Eli to email the parent reps info about how to sign up, blurb about P&amp;C</li> <li>3. Consider whether meetings can be recorded in future</li> </ul>	Eli P&C	
<b>Lunchtime Sport</b>	<ul style="list-style-type: none"> <li>• Students and parents are unsure of what is available. Is it possible to do a soccer team? If this is already happening, please communicate with children and parents where they need to go and what is available during lunch times so they can print for children before school. Children are saying they are bored during lunch. <ul style="list-style-type: none"> <li>○ Grade 6s have run games for 6 mths but now doing less to enjoy their lunch times.</li> <li>○ Kids encouraged to ask teachers when organised games are being run.</li> </ul> </li> </ul>		
<b>Facilities Update</b>	<p><b>PROJECTS</b></p> <p><b>Amenities A</b></p> <ul style="list-style-type: none"> <li>• Replacement of roof and guttering completed</li> </ul> <p><b>Amenities B</b></p> <ul style="list-style-type: none"> <li>• Full internal refurbishment and outside paint - due for completion (End Week 6)</li> </ul> <p><b>Oval Refurbishment</b></p> <ul style="list-style-type: none"> <li>• Proposed Commencement - September school holidays – section of the oval in front of year 3 building.</li> </ul> <p><b>Prep Shade Structure</b></p> <ul style="list-style-type: none"> <li>• Proposed Commencement- September School Holidays – likely to be finished week 3-4 of Term 4.</li> </ul> <p><b>Shade Structure</b></p> <ul style="list-style-type: none"> <li>• Proposed Commencement – September school holidays</li> </ul> <p><b>Maintenance</b></p> <ul style="list-style-type: none"> <li>• Tactile dots</li> <li>• Sink removal Support Centre - intended to be complete Term 3</li> <li>• SEP Gates replaced</li> <li>• Threshold Ramps – have been placed in various locations around the school</li> <li>• Balustrading / Handrails Block 12 – these have been measured and are being manufactured, expected installation date TBA</li> <li>• Prep Gate replaced</li> <li>• Hall Roller Door replaced</li> <li>• Lighting in Hall replaced</li> <li>• Convex mirror installed in staff carpark</li> <li>• Prep toilet defects rectified</li> <li>• All eating areas pressured washed.</li> <li>• Aircons replaced in Learning Centre (after school care building)</li> <li>• Support beam near Block 1 replaced</li> </ul> <p><b>Action items</b></p> <ul style="list-style-type: none"> <li>4. Dani to explore rusted hole near year 1's grade 1A and 1B rooms</li> </ul>	Dani	
<b>Home readers and school library books</b>	<ul style="list-style-type: none"> <li>• Concerned about home readers being out-dated and not very interesting. Queried when new books were last ordered. <ul style="list-style-type: none"> <li>○ Books have been ordered recently. Older books sent home, newer books remain at school. Lots of variety of books available. The aim of home readers is to send easier books home.</li> <li>○ Every school book needs contacting which takes time.</li> </ul> </li> </ul> <p><b>Action items</b></p> <ul style="list-style-type: none"> <li>5. Check with Librarian if volunteers are needed to contact books, please communicate widely.</li> </ul>	Dani	
<b>End of Year Concert</b>	<ul style="list-style-type: none"> <li>• Concerned about lack of rotation in choreography during performance. Parents can't see their children if they are at the back.</li> <li>• Please provide feedback to teachers</li> </ul>		
<b>Interschool Sport Cost</b>	<ul style="list-style-type: none"> <li>• Why is the cost \$40?</li> <li>• The buses are expensive and the costs include referees, umpire, facilities.</li> </ul>		
<b>Ants on the oval</b>	<ul style="list-style-type: none"> <li>• Ant bites on the school oval. Feedback that kids are going to the sick bay for ant bites. <ul style="list-style-type: none"> <li>○ Chemicals needed to get rid of ants so needs to be done over school holidays.</li> </ul> </li> </ul> <p><b>Action items</b></p> <ul style="list-style-type: none"> <li>6. No solution at this stage, Dani to explore solutions.</li> </ul>	Dani	
<b>School Crossing</b>	<ul style="list-style-type: none"> <li>• Feedback that gates have been locked at crossing to bike shed. Kids are climbing over the fence. Parents have seen any communication about gates being locked. Asked if someone could direct kids until new habits form.</li> </ul> <p><b>Action items</b></p> <ul style="list-style-type: none"> <li>7. School to communicate gate closures and reason for locking.</li> <li>8. Dani to explore options for moving gate near shopping centre.</li> </ul>	Russell	
<b>Year 6 Graduation</b>	<ul style="list-style-type: none"> <li>• Unclear when school graduation time frames are.</li> <li>• Suggested creating a folder of what's happened in the past to assist next year's year 6's.</li> <li>• Request communication on timing – Graduation date is 5<sup>th</sup> of Dec</li> </ul> <p><b>Action items</b></p> <ul style="list-style-type: none"> <li>9. Communication from school to parents on time frames for year 6 graduation</li> <li>10. Russell to speak to Year 6 teachers and will report back.</li> </ul>	Russell	